

NJ State Registration Guide

Step-by-step walkthrough

Before you begin: Go to redbank-fc.org/registration and follow the steps on that page. When you reach **Step 3: New Jersey Soccer Registration**, follow this guide to complete the process.

This registration registers your player with **NJ Youth Soccer** in affiliation with **Red Bank FC** — it is separate from any club fees you may have already paid, and must be completed for your player to be eligible to play.

1

Add Your Player's Information

The screenshot shows a web browser window with the URL registration.bluesombrero.com/51390/player-info?returnurl=https%3F%2Fclubs.bluesombrero.com%2FDefault.aspx%3Ftabid%3D820765%26familyid%3D3000000000004015247%26subct%3Ddas.... The page is titled "RED BANK FC" and has a navigation bar with "My Apps", "All Apps", "Recommended Apps", "Association", and "Payments". A "stackmarketplace" logo is visible in the top right corner.

The main content area is titled "Got it, now let's get this player's info" and includes a note: "It's important that you enter the legal first name & last name, as well as the correct birthday so we can make sure to get this player registered in the right program."

The "Player Information" section contains the following fields:

- Legal First Name *
- Legal Last Name *
- Gender *
- Date of Birth *
- Birth Certificate * (Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB)

The "Contact Information" section contains the following fields:

- Player Email Address *
- Player Cell Phone *

The "Address Information" section is partially visible at the bottom.

On the right side, there is a sidebar with a "Remove" button and a list of users: Ferris, Leland, and a button with a plus sign.

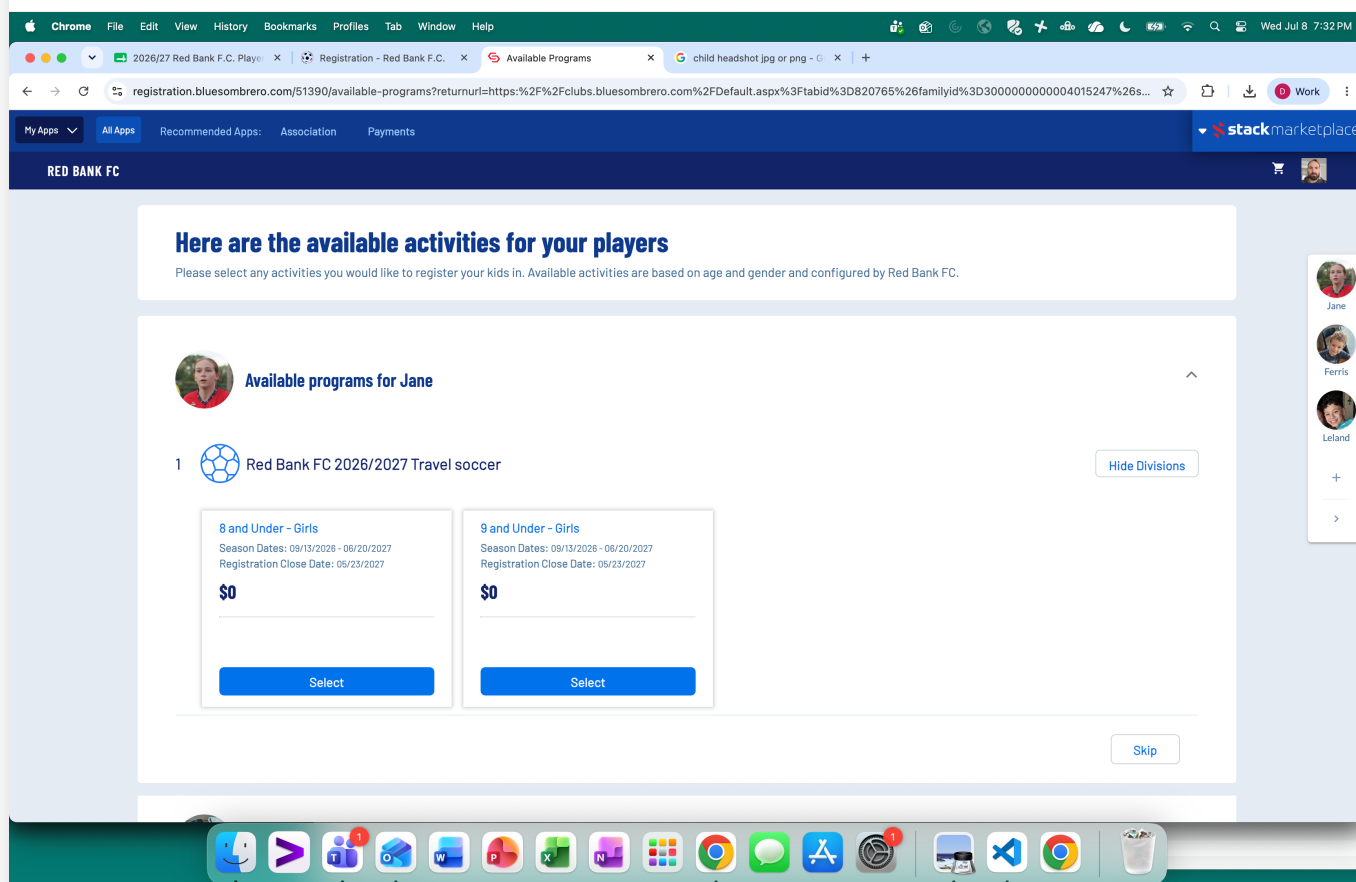
If this is a **new player**, fill in all required fields: legal first and last name, gender, date of birth, and contact information. You will also need to upload:

- **A face photo** — this is used on their official NJ registration card
- **A birth certificate** — required to verify age eligibility for their division

If this is a **returning player**, their information will be pre-filled. Please upload a recent face photo for their updated registration card.

2

Select an Age Group Program



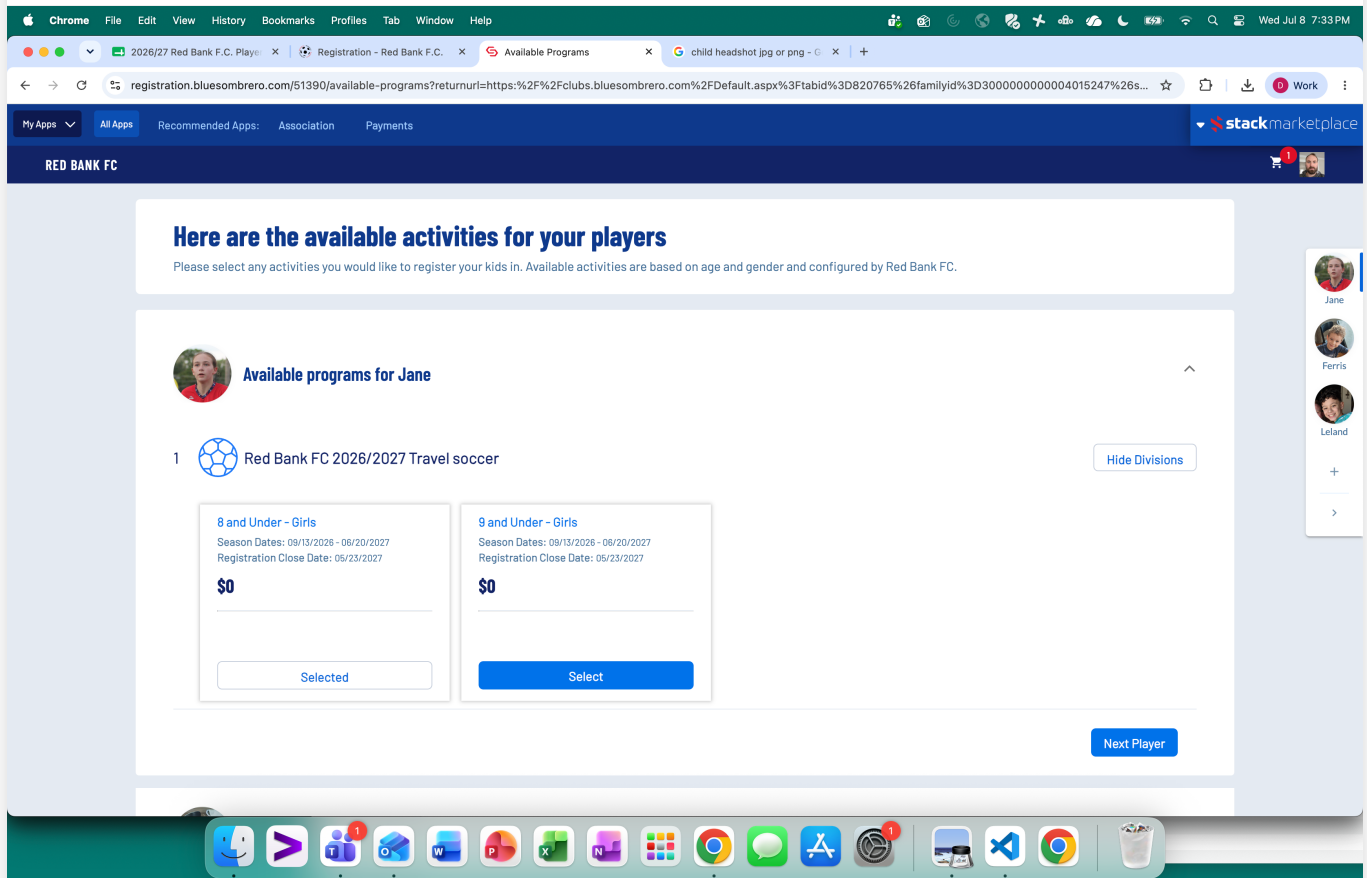
The portal will show the available programs for your player based on their age and gender. You may see **two options** — Red Bank FC typically makes two age groups available.

- The **first option** is the standard age group for your player — select this for most registrations.
- The **second option** is for players who are *playing up* an age group. Only select this if you have already confirmed with the club that your player will be playing up.

Click **Select** on the appropriate program card.

3

Confirm Your Selection & Continue



Once selected, the button will change to "**Selected**" confirming your choice.

If you have multiple players registered in the club, the portal will prompt you to handle each player before proceeding. For any additional players:

- You can **select their age group** to add it to your cart — useful if you are registering siblings at the same time.
- You can click **Skip** for any player you do not want to register at this time.

When done, click **Next Player** or proceed to continue.

4

Enter Contact & Program Information

The screenshot shows a web browser window with the URL `registration.bluesombrero.com/51390/program-questions`. The page displays a registration form for a player named Jane. The form includes the following fields and sections:

- Player Information:**
 - Legal First Name: Jane
 - Legal Last Name: Doe
 - Gender: Female
 - Date of Birth: 2/18/2019
- Birth Certificate:** A section with a file upload button labeled "2026_RBFC_Summer.....".
- Team Selection:** A dropdown menu showing "Red Bank FC 2026/2027 Travel soccer".
- Parent/Guardian Information:**
 - Parent 1 Family Role: Select One
 - Parent 2 First Name: Enter Answer
 - Parent 2 Last Name: Enter Answer
 - Parent 2 Family Role: Select One
 - Parent 2 Email Address: Enter Answer

The next step collects detailed information for each player you are registering. You will be prompted to fill in:

- Parent/guardian names and family roles
- A second parent or emergency contact (optional)
- Player alias (nickname, optional)

Continue scrolling down to complete the medical information section on the same page.

5

Complete Medical Info & Accept Release

9999999999 10 / 40

NONE 4 / 40

Other Medical Conditions, if none please enter NONE: *

Enter Answer

NONE 4 / 40

Players Physicians Full Name: *

Enter Answer

Doctor Name 11 / 40

Players Physicians Office Phone: *

Enter Answer

9999999999 10 / 40

Medical Insurance Company Name: *

Enter Answer

Med Ins. Name 13 / 40

Medical Insurance Company Phone: *

Enter Answer

9999999999 10 / 40

Medical Insurance Policy #: *

Enter Answer

9999999999 9 / 40

Medical Insurance Policy Group #: *

Enter Answer

9999999999 9 / 40

Medical Insurance Policy Holders Name: *

Enter Answer

First Last 10 / 40

Country of Birth

Select One

United States of America

Country of Citizenship

Select One

United States of America

Has this player played outside of the U.S.?

Select One

NO

NJ Youth Soccer Medical Release *

Accepted

Back Continue

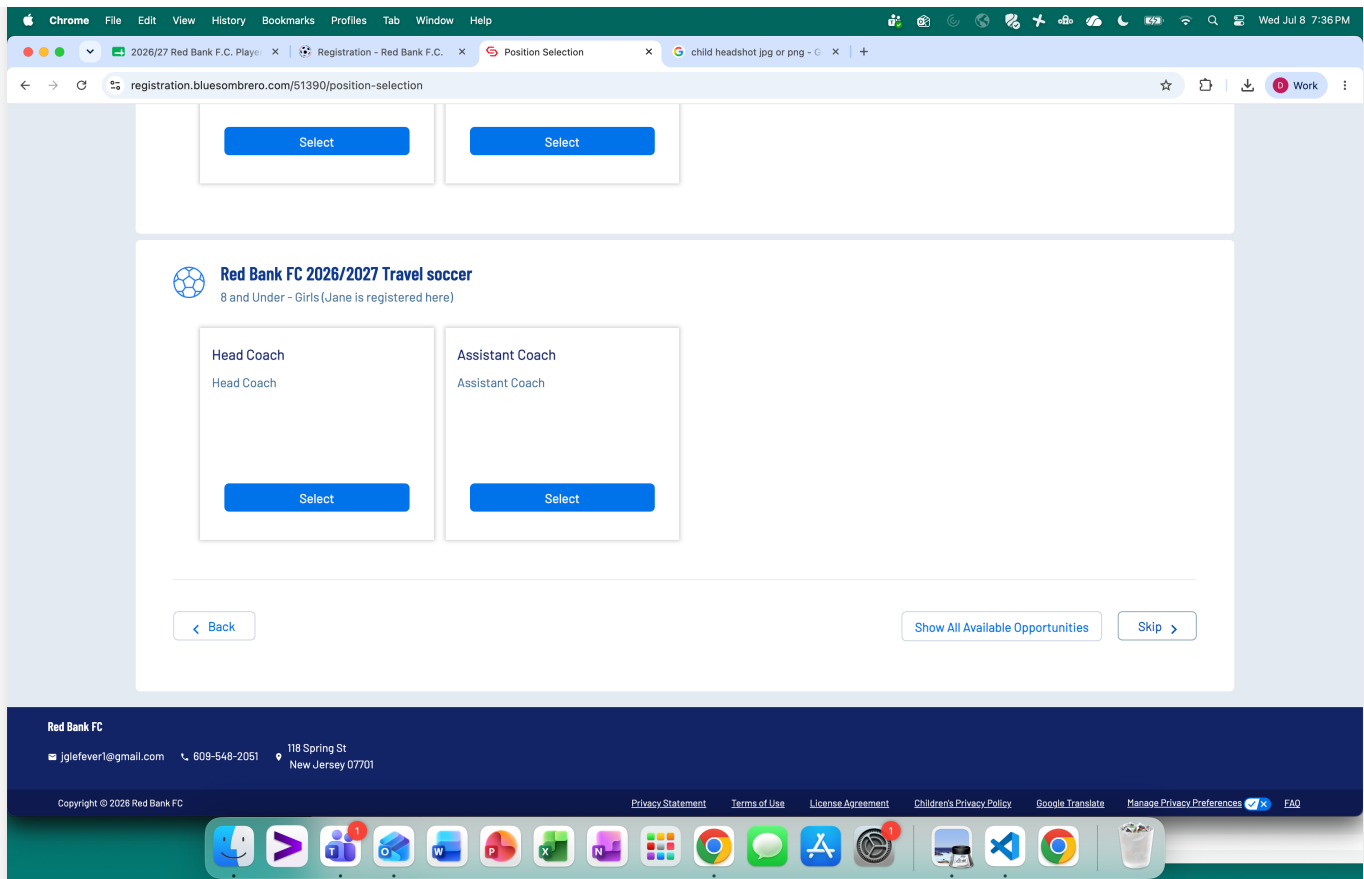
Continuing on the same form, fill in your player's medical and insurance information. This includes any known allergies or medical conditions, and insurance provider details.

Important: You must accept the *NJ Youth Soccer Medical Release* before you can continue. Look for the acceptance checkbox or button and confirm it — it will show a green checkmark when accepted.

Once all fields are complete and the medical release is accepted, the **Continue** button will become active.

6

Coaching Opportunities (Optional)

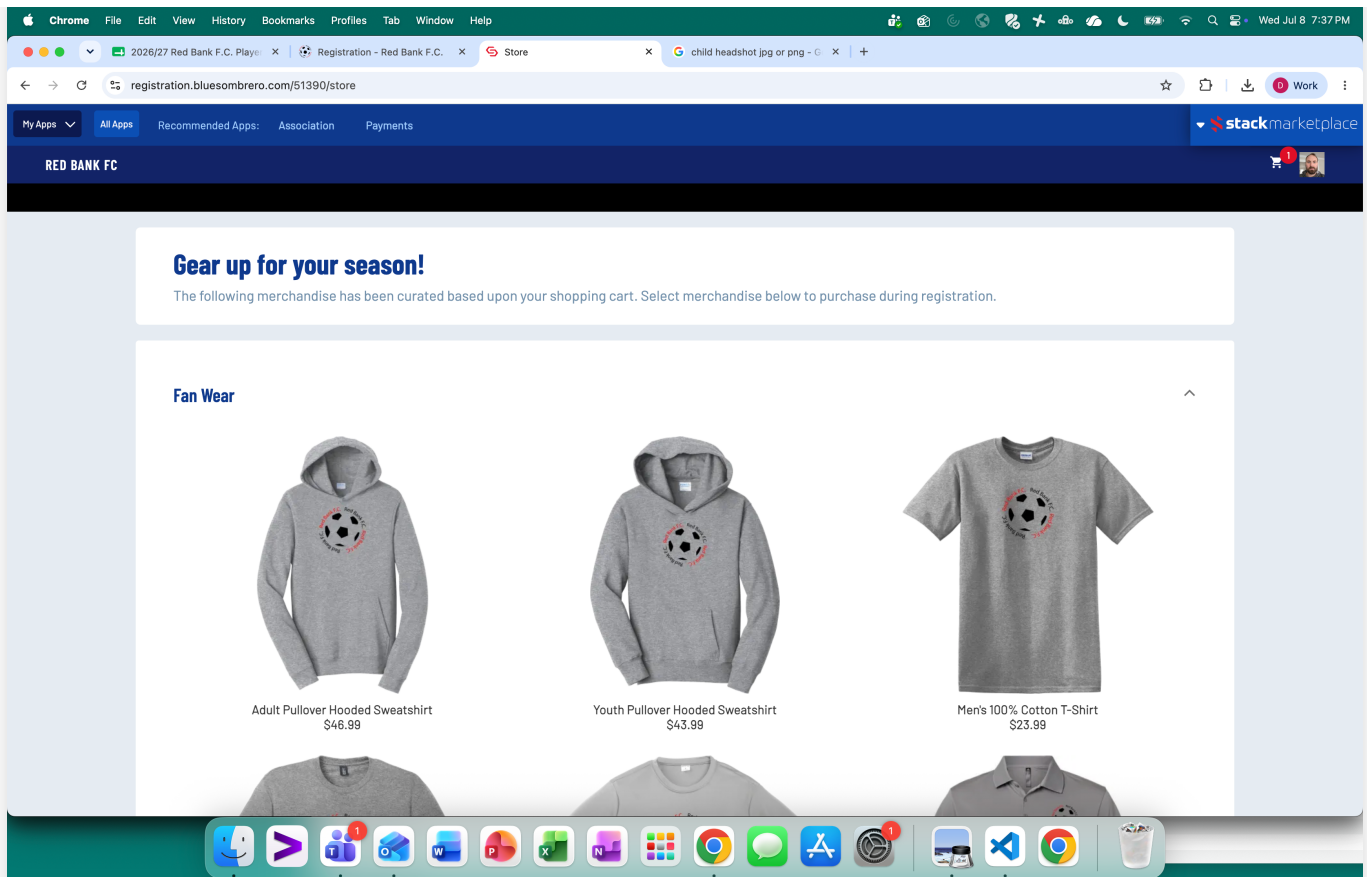


The portal will offer you the opportunity to volunteer as a **Head Coach** or **Assistant Coach** for your player's age group.

For most parents, this step should be **skipped** — click the **Skip** button in the bottom right corner to continue without selecting a coaching role.

If you are interested in coaching, you can also return to this separately through your account settings after registration is complete.

7 Fan Wear & Merchandise (Optional)

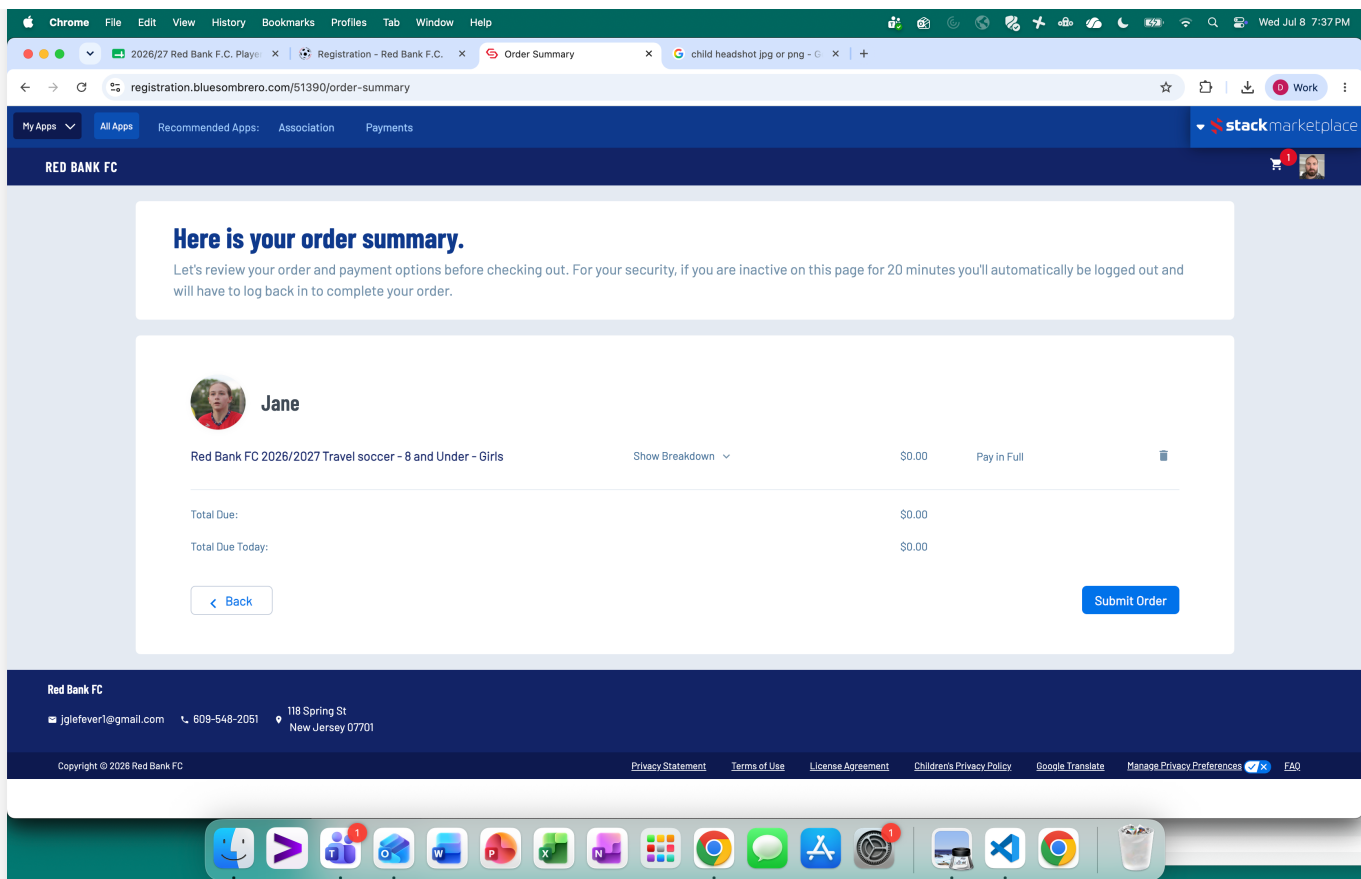


The next page features optional Red Bank FC branded merchandise — hoodies, t-shirts, and more. These items can be added to your cart during registration if desired.

To skip this section, **scroll to the bottom of the page** and click the button to proceed without adding any merchandise.

8

Review & Submit Your Order



The final page shows your complete order summary. Review the player name and program listed to confirm everything looks correct.

Important: You must click the **"Submit Order"** button to finalize the NJ state registration. Simply reaching this page is *not* enough — the registration is not complete until the order is submitted.

After submitting, you will receive a confirmation email with an **Order ID**. Keep this email as proof that your player's registration has been completed.